

PROSPECT ROAD CRAFTERS' MARKET
PARTICIPANT STANDARD GUIDELINES 2026

Please keep this page for future reference.

A limited number of tables are available per craft category, with final selection at the discretion of the Market officers. **All items for sale or service must be handcrafted; no franchised, mass-produced, or resale items are permitted. Fundraising tables and raffles are not allowed.** *Vendors who do not comply will be asked to leave, forfeit their registration fee, and may be banned from future shows.*

The Community Centre is scent-free; please avoid wearing scented products and be mindful of those with sensitivities, even though we try to place vendors accordingly.

Applications must be submitted with full payment (cash or cheque). **If not accepted, payment will be returned in full. Once accepted, fees are non-refundable.** Postdated or held cheques are not permitted, and NSF cheques will result in immediate cancellation of registration.

All booths must comply with fire regulations. Extension cords must be taped down with painter's tape, aisles must remain clear, and nothing may be attached to walls. Display stands and backdrops must have finished bottoms to protect floors, and no staples or tacks may be used on tables.

Participants must remain within their assigned 6' x 4' space, with all displays contained within it. Aisle space is for access only. Additional space must be booked if needed. Tables must be fully skirted to the floor, and storage boxes must be kept out of sight.

Set-up times are Friday 7:00–9:00 pm and Saturday 8:00–9:30 am. **Vendors are not permitted entry before 7:00 pm.** Displays must remain in place until closing; early teardown (except emergencies) may result in not being invited back.

Vendors are responsible for their own float. Food items must be packaged, except for samples. No pets are allowed.

The Prospect Road Crafters Market Committee is not responsible for lost or stolen items. After unloading, vendors must park at the back of the building or at Prospect Road Elementary or Brookside Junior High.

The gym back door is a fire exit only and must not be used during the event. Exits must remain clear at all times. Smoking is permitted only in designated outdoor areas

Vendors are expected to promote their participation in this event (e.g., social media, flyers).

Please consider donating an item for our gift basket; a member of the committee will collect donations the morning of the event. Thank you in advance.