

# PROSPECT ROAD CRAFTERS' MARKET REGISTRATION FORM

Saturday, November 1<sup>st</sup>, 2025 10:00 AM – 4:00 PM  
Prospect Road Community Centre, 2141 Prospect Road, Hatchet Lake

(PLEASE PRINT CLEARLY)

CONTACT NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

BUSINESS/BOOTH NAME: \_\_\_\_\_

RETURNING VENDOR? YES \_\_\_\_\_ NO \_\_\_\_\_

SOCIAL MEDIA HANDLE: \_\_\_\_\_

(For advertising purposes, if you don't use social media, feel free to email pictures)

ARE YOU SELLING ANY CONSUMABLES? YES \_\_\_\_\_ NO \_\_\_\_\_

BRIEF DESCRIPTION OF ALL CRAFTED ITEMS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DO YOU REQUIRE ELECTRICITY? YES \_\_\_\_\_ NO \_\_\_\_\_

(Plugs are limited, and access to power cannot be guaranteed)

ANY SPECIAL REQUESTS: \_\_\_\_\_

\_\_\_\_\_

VENDOR REGISTRATION FEE: **\$50.00 FOR EACH SPACE UP TO A MAXIMUM OF 3**  
SPACES ARE 6X4' AND INCLUDE A 6X2.5' TABLE AND 2 CHAIRS.

NUMBER OF SPACES REQUIRED: \_\_\_\_\_

NUMBER OF TABLES REQUIRED: \_\_\_\_\_

TOTAL COST: \_\_\_\_\_

**PLEASE PRINT AND MAIL** PAGES 1 & 2 OF THE SIGNED REGISTRATION FORM WITH  
PAYMENT TO:

REGISTRAR  
Sehidy Zinck  
76 Melanson Lane  
Brookside, NS B3T 2K9

FORM OF PAYMENT: CASH \_\_\_\_\_ CHEQUE \_\_\_\_\_ E-TRANSFER \_\_\_\_\_

CHEQUES – **PLEASE MAKE PAYABLE TO BARB WALTERS**

(The Prospect Road Crafters' Treasurer)

E-TRANSFERS – PLEASE SEND E-TRANSFERS TO [sehidyzinck@gmail.com](mailto:sehidyzinck@gmail.com), AND PUT YOUR NAME  
AND BUSINESS NAME IN THE MEMO. **PLEASE USE THE PASSWORD: prospect**

**PLEASE NOTE:**

- **Registration is not guaranteed upon application**
- Missing information will delay the processing of your application.
- Make sure to provide a full mailing address.
- The building must be vacated by 6:30 Saturday, after cleanup.
- **The same table number as the previous year is not guaranteed.**
- **Vendors are not allowed to set up before 7:00 PM.** You will find a map by the Gym entrance with your name and table number.
- *Registration form & payment must be received by:*
  - o *RETURNING VENDORS – MAY 15<sup>TH</sup> – MAY 31<sup>ST</sup>*
  - o *NEW VENDORS – REGISTRATION OPENS JUNE 1<sup>ST</sup> AND ENDS AUGUST 15<sup>TH</sup>*
- *In the event of unforeseen circumstances – ex, a major weather event, COVID restrictions-
  - o whereby the Crafters' Market must be cancelled, the Organizing Committee will refund 75% of the cost of market spaces: 25% will be retained to cover administrative and advertising costs*

SIGN HERE TO INDICATE THAT YOU HAVE READ & AGREE TO ABIDE BY THE PROSPECT ROAD  
CRAFTERS' MARKET PARTICIPANT STANDARD GUIDELINES INCLUDED ON THE NEXT PAGE.

SIGNATURE: \_\_\_\_\_

**PROSPECT ROAD CRAFTERS' MARKET  
PARTICIPANT STANDARD GUIDELINES 2025**

**PLEASE KEEP THIS PAGE FOR FUTURE REFERENCE**

- A limited number of tables are available for each craft. Final category selection is at the discretion of the officers of the market
- **All items offered for sale/service must be handcrafted.** No franchised or mass-produced/manufactured, or resale items permitted. We are a craft show, we do not allow fundraising tables or raffles. Anyone attempting to sell items not meeting these standards will be asked to leave, forfeiting their registration fee.
- **Although we do our best to place vendors with sensitivities away from those that sell scented products, please be mindful of those with sensitivities to scents and fragrances by refraining from wearing scented products. The Community Centre is scent-free.**
- Each application must be accompanied by full payment (cash or cheque). Cheques made payable to Barb Walters, Treasurer, e-transfers to [sehidyzinck@gmail.com](mailto:sehidyzinck@gmail.com). If your application is not accepted, your payment will be returned in full.
- Upon acceptance into the Market, no fees will be refunded. (Some exceptions apply)
- No postdated cheques or holding of cheques is permitted. NSF cheques will result in the immediate cancellation of registration.
- Booths/tables are to be set up following fire regulations. All extension cords must be taped with painters' tape to the floor for safety. Nothing is to protrude across the aisles. Nothing is to be stuck on or nailed to the walls. Display stands and backdrops must have finished bottoms to avoid damaging the Community Centre floors. No staples or tacks are to be used on Community Centre tables.
- **Under no circumstances can a participant expand beyond their allotted space of 6' long by 4' wide. The setup of tables, displays and backdrops must be within designated spaces. The space between tables is for getting in and out, and not for setting up extra tables and racks. Everything is set up per fire regulations.**
- All tables must be skirted to the floor (tablecloths not provided). No boxes are to be stacked in view of customers.
- **Set up time will be Friday, 7:00 – 9:00 pm and Saturday, 8:00 – 9:30 am. VENDORS ARE NOT ALLOWED IN BEFORE 7:00 PM. EXCEPT FOR EMERGENCIES, THERE WILL BE NO BREAKDOWN OF DISPLAYS BEFORE THE SHOW CLOSING. THOSE THAT DO, WILL NOT BE INVITED BACK.**
- All participants are responsible for their float.
- All food items must be packaged. Samples for tasting are the only exception.
- No pets are permitted.
- Prospect Road Crafters Market Committee is not responsible for lost or stolen goods.
- **Participants must park at the back of the building after unloading. Parking is also available at PROSPECT ROAD ELEMENTARY AND BROOKSIDE JUNIOR HIGH**
- Smoking is permitted outside in the designated areas only.
- The gym backdoor is a fire exit only and is not to be used for exit/entry during the show.
- **The exits are not to be blocked at any time for any reason.**