

PROSPECT ROAD CRAFTERS' MARKET
PARTICIPANT STANDARDS

Chair: Ken Beazley

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Please direct all questions to Melissa Verge, Registrar

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- All items offered for sale/service must be hand-crafted. No franchised or mass produced/manufactured or re-sale items permitted. Anyone attempting to sell items that do not meet these standards will be asked to leave, forfeiting their registration fee.
- Each application must be accompanied with full payment (Cash or Cheque). Cheques payable to Barb Walters, Treasurer. If your application is not accepted your payment will be returned in full.
- Upon acceptance into the Market, no fees will be refunded.
- No postdated cheques or holding of cheques permitted. NSF cheques will result in immediate cancellation of registration.
- Booths/tables are to be set up in accordance to the fire regulations. All extension cords must be taped with painters tape to the floor for safety. Nothing is to protrude into the walkway. Nothing is to be stuck on or nailed into the walls. Display tables, chairs, display stands and backdrops must have finished bottoms to avoid damaging the Community Centre floors. No staples or tacks to be used on Community Center tables.
- Under no circumstances is a participant to expand beyond their allotted space. Set up of tables, displays and backdrops must be within their designated space.
- All tables are to be skirted to the floor (cloths are not provided). No boxes are to be stacked in view of customers.
- Set up times will be Friday 6:30-9:00pm and Saturday 8am-9:30am. All participants must have completed setup by Saturday at 9:30am.
- Except for emergencies there will be no break downs of displays prior show closing.
- All participants are responsible for their own float.
- All food items must be packaged. Samples for tasting are the only exception.
- No pets permitted.
- Participants are encouraged during the show to park at the back of the building after unloading.
- Participants are asked not to wear scents.
- Smoking is permitted outside in the designated areas only. The gym back door is a fire exit only and is not to be used for exit/entry during the show (ie: not a smoking exit).
- All items including refuse are to be removed by the participant at the end of the show; nothing is to be left in the Community Centre.
- The PROSPECT ROAD CRAFTERS MARKET organization will assume no responsibility for personal injury, or for lost, damaged or stolen items.
- The PROSPECT ROAD CRAFTERS MARKET will make arrangements for publicity. Participants are welcome to distribute promotional material.